



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON 25, D. C.

IN REPLY REFER TO

Op-32B1:eps  
Ser: 32B1/1324

23 July 1951

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MEMORANDUM FOR MR. JAMES Q. HEBER,  
Secretary, Intelligence Advisory Committee, CIA

Subj: Addressing and Delivery of IAC and CIA Policy Papers

1. For your information, Captain J. M. Ocker has been detached. It is requested that in future mail for ONI under the cognizance of Op-32B1, Plans and Policy Section of the Office of Naval Intelligence, be addressed:

"Director of Naval Intelligence,  
Op-32B1 - Room 50628  
Deliver Direct".

2. In the event that Room 50628 is locked, (after working hours or on weekends), it is requested that the above category of mail be delivered to Room 50572, to the ONI Duty Officer, to insure expeditious delivery. If any difficulty is experienced in indoctrinating couriers as to delivery procedure, the address noted in paragraph 1 may be rendered as follows:

"Director of Naval Intelligence  
Op-32B1 - Room 50628 (if locked, 50572)  
Deliver Direct".

3. It is important that "Op-32B1" be included in the address on the envelope, as in the case of misdelivery, direction of mail to Op-32B1 will be delayed.

4. The above should not be construed to change any previous arrangements for delivery of NIE material to Op-322N; or other material from CIA through regular channels.

*W. R. Wilson*  
W. R. WILSON,  
Commander, U.S.N.

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